**Action Items from VTS33**

Action Items for Secretariat

1 The Secretariat is requested to revise VTS33/output/8 (Liaison note to the editor of the IALA Dictionary) to show the sources of definitions it contains. 9

2 The Secretariat is requested to forward the revised version of VTS33/output/8 (Liaison note to the editor of the IALA Dictionary) to the editor. 9

3 The Secretariat is requested to forward VTS33/output/3 (liaison note requesting further guidance on VTS beyond territorial seas) to Council. 11

4 The Secretariat is requested to forward VTS33/WG1/WP1 (draft revision of A.857 (20)) to VTS34 11

5 The Secretariat is requested to forward VTS33/WG1/WP4 (draft revision of V-125 on the use and presentation of symbology) to VTS34. 11

6 The Secretariat is requested to forward VTS33/WG1/WP2 (draft Guideline on Provision of Vessel Traffic Services (INS, NAS and TOS)) to VTS34. 12

7 The Secretariat is requested to draw Council’s attention to the proposed renaming of Task 11 (on VTS support and interaction with Allied Services) for approval. 12

8 The Secretariat is requested to forward VTS33/WG1/WP3 (on assessing and auditing the overall performance of VTS Centres) to VTS34. 13

9 The Secretariat is requested to forward VTS33/WG1/WP5 (SMCP suggested changes to A.918(22)) to VTS34. 13

10 The Secretariat is requested to forward VTS33/output/4 (Liaison note on the review of IALA Guideline 1026 – AIS as a VTS tool) to Council and the e-NAV Committee. 15

11 If approved by the Council, the Secretariat is requested to delete IALA Guideline 1026 from the list of IALA publications. 15

12 The Secretariat is requested to note the results of the review of V-102, as stated in VTS33/output/5. 15

13 Jean-Charles Leclair is requested to convert VTS33/output/6 into a format suitable for submission to STW. 16

14 The Secretariat is requested to forward the revised VTS33/output/6 to PAP, with a view its approval. 16

15 If approved, the Secretariat is requested to forward the revised VTS33/output/6 to Council, with a view to approval for submission to IMO (STW). 16

16 If able to be finalised, the Secretariat is requested to forward VTS33/output/2 (on the Accreditation and Approval process for VTS Training) to Council, for approval. 17

17 The Secretariat is requested to forward VTS33/output/7 (Proposed relocation of information Portrayal WG from the e-NAV Committee to the VTS Committee) to both the e-NAV Committee and the PAP. 19

18 The Secretariat is requested to provide reports of future Council meetings within 14 days of the end of the meeting. 19

19 The Secretariat is requested to forward the report of VTS33 (VTS33/output/1) to the IALA Council, to note. 19

Action Items for Members

20 Committee members are requested to submit information papers to VTS34 with examples of VTS support / response to emergency situations and regulatory enforcement. 7

21 WG3 members are requested to provide input for the draft model course ‘train the trainer’ in time for VTS34. 7

22 Committee members are requested to note the timetable for the production of the VTS Manual and provide the information, comments and photographs requested. 11

23 Committee Members are requested to review VTS33/WG1/WP4 with a view to finalising the document at VTS 34. 11

24 The Committee Vice Chair and Working Group 1 Chair are requested to prepare a short input paper to inform VTS34 of progress with Task 3. 12

25 National members are requested to consider supporting an IMO submission requesting review of SMCP as a whole. 13

26 Working Groups 1 and 3 are requested to note the conclusion that VHF voice communication may interfere with AIS transmissions. 16

27 Committee members are requested to comment on the draft Guideline on the Accreditation and Approval process for VTS Training (VTS33/output/2) by 21 October to the Secretariat, with copy to Terry Hughes and the Chairman. 17

28 If required, Terry Hughes is requested to revise VTS/output/2 (on the Accreditation and Approval process for VTS Training) and then submit it to the Secretariat for submission to Council. 17

29 Members are requested to provide input to agenda item 13 (Future Work Programme (2014 – 2018) at VTS34. 18

30 The Chairman of WG3 is requested to co-ordinate the initial planning for the training workshop and prepare a workshop application for approval by the Committee at VTS34. 18

31 The Chairman of WG1 is requested to co-ordinate the initial planning for the maritime surface picture workshop and prepare a workshop application for approval by the Committee at VTS34. 18

32 Committee members are requested to establish which training organisation have been accredited by their National Competent Authority and report this information to VTS34. 19

33 Committee members are requested to obtain copies of VTS Training Organisation certificates, if available. 19

34 Committee members are requested to establish whether their National Competent Authority requires mandatory training for VTSOs and report this information to VTS34. 19